

House rules for suppliers of the Princess Máxima Center

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1. Definitions

Client

The Princess Máxima Center for Pediatric Oncology B.V. including staff members named as the Client/delegated contact in the written order intended for the Contractor and for whom the work is performed on the premises of the Princess Máxima Center in Utrecht.

Contractor

The person who has contractually undertaken towards the Princess Máxima Center to carry out activities, to provide services or to supply goods, including the staff members engaged by the Contractor and the parties, subcontractors, self-employed persons and other suppliers called in on behalf of the Contractor on the premises of the Princess Máxima Center.

Patient

The patient is someone to whom medical, nursing and/or paramedical care is provided. The Princess Máxima Center is about children with cancer. When we talk about the patient, we mean the sick child including parents and/or guardians.

House rules

This document, which regulates part of the arrangements between the Client and the Contractor and which, as an appendix, forms an integral part of the assignment/contract between the Contractor and the Client.

2. Introduction

The Princess Máxima Center sets great store by the safety of parents and children (patients), visitors, staff members, third parties and care for the environment. These House Rules have been drawn up to ensure the safety and care for the environment. Version 2 of the House Rules have been approved by the Board of Directors of the Princess Máxima Center 09 January 2025.

The Client makes the House Rules available to the Contractor who performs work for the Princess Máxima Center. Every staff member of the Contractor is obliged to strictly observe these House Rules.

The Contractor is obliged to make the content of these House Rules known to all individuals/third parties who are involved in the performance of work on the premises of the Princess Máxima Center.

The House Rules form an integral part of the agreement between the Princess Máxima Center and the Contractor. Any exceptions to these House Rules must be agreed in the assignment/contract, which takes precedence over these House Rules.

3. Liability arising from non-compliance with House Rules

3.1. Damage

1. All damage to persons and/or property caused by the Contractor will be recovered from the Contractor. The Contractor shall take out adequate insurance against this unless otherwise agreed in the agreement between the Client and the Contractor.
2. The Princess Máxima Centre accepts no liability whatsoever for the loss of property of the Contractor, his employees or the third parties hired by him who carry out work on assignment on the premises of the Princess Máxima Centre.
3. Losses suffered and loss of profit resulting from the compulsory termination of the work due to non-compliance with these House Rules will be borne entirely by the Contractor.
4. The Princess Máxima Centre cannot be held liable for damage, theft or loss of goods/equipment belonging to the Contractor.
5. The Contractor fully and unconditionally indemnifies the Princess Máxima Centre against claims from third parties due to non-compliance with the House Rules and the Client is liable for all fines and damage suffered by the Princess Máxima Centre as a result of any sanctions imposed and/or on the grounds of non-compliance with legislation and regulations and conditions drawn up by the sector with regard to the House Rules.

3.2. Compliance

1. Compliance with these House Rules will be monitored by the Client.
2. The Contractor will be notified of any observed breaches by the Contractor and of any subsequent decisions by the Client, both verbally and in writing.
3. Any penalties imposed by the judicial authorities or supervisory bodies (including the Labor Inspectorate) and administrative costs incurred by the Princess Máxima Center due to the Contractor's failure to comply with the applicable national laws and regulations and/or these House Rules will be borne by the Contractor. The Contractor must pay the Princess Máxima Center's administrative costs within 15 days of being notified of them. If the Contractor fails to do so, the Princess Máxima Center will be entitled to a set-off.

4. Code of conduct

4.1. General rules

1. There is a general obligation to carry identification on the premises of the Princess Máxima Center. Everyone on the premises of the Princess Máxima Center must have a valid identity document and be able to show this upon request.
2. If an external staff member is employed at the Princess Máxima Center for at least two weeks, the staff member will be registered with HR and receive a personal access card. In all other cases including Contractor's staff, a day card must be collected from Reception. The day card can be obtained after showing a valid ID. The access card or day card must be worn visibly.
3. An access authorization is linked to the access card, which may only be used by the person authorized for this card and for performing the work.
4. In cases of loss or careless use of the access card, the costs of replacement may be charged to the Contractor. Any losses must be reported to the Client immediately. The Contractor is obliged to return the access card to Reception upon completion of the work.
5. Personal hygiene requires extra attention when working at the Princess Máxima Center, as the aim is to minimize the spread of pathogenic microorganisms in the interests of patients. Upon entering the Center and every time someone enters a department/room, the hands must be disinfected at the dispensers provided. Work wear must be clean and whole and meet the safety requirements. The business name of the Contractor/Employer must be clearly visible. Shorts, open shoes, jewelry and/or bare torso are not allowed.
6. Staff members of the Contractor may use the restaurant and the espresso bar.
7. The Contractor's operational staff will act properly at all times with respect to patients, visitors, staff and the Client. The Princess Máxima Center considers any expression or action that a staff member, parent or child experiences as aggressive unacceptable. This can be verbal aggression (e.g. swearing, insults, outbursts of anger, racist language and/or threats) or physical aggression (e.g. beating, kicking and other attacks or threats aimed at the body and/or sexual harassment). If this undesirable behavior occurs at the Princess Máxima Center, the relevant staff member of the Client will be denied access immediately.
8. It is forbidden to possess and/or use alcoholic beverages and/or drugs. Drugs will be confiscated and kept until handed over to the police.
9. The entire grounds and building of the Princess Máxima Centre are non-smoking. This means that smoking, including so-called e-cigarettes etc., is not permitted on the grounds and in the building.
10. The use of medications that may affect judgment or reaction time is not permitted.
11. Persons caught in the act of illegal activity are immediately handed over to the police. Access to the Princess Máxima Center may be denied for this reason.
12. The Princess Máxima Center promotes a healthy lifestyle of its staff members, patients and visitors.
13. The Princess Máxima Center and the Utrecht Science Park are smoke-free areas. Smoking is therefore not permitted anywhere in or around the Princess Máxima Center.
14. Reasonable instructions from security or other authorized persons must be followed at all times. The Contractor also agrees to comply with the security policy of the Princess Máxima Center. This policy can be provided upon request. All vandalism, missing items or thefts must be reported to security.
15. At the Princess Máxima Center, the production and/or reproduction of music by instruments, appliances, etc. is not permitted without the Client's approval.

16. The use of mobile telephones is permitted throughout the entire building of the Princess Máxima Center, except where explicitly prohibited. These areas can be recognized by the prohibition signs. This concerns areas with sensitive equipment or where inconvenience may arise for patients and visitors.
17. The Contractor's staff will only be present at the location where the work requires this. This site is to be entered and exited via the routes indicated by the Client.
18. The Contractor will only use the sanitary rooms designated by the Client.
19. Publications of work carried out for the Princess Máxima Center are not permitted without written permission. It is also not permitted to produce visual material at the Princess Máxima Center without prior permission. Staff and patients must sign a consent form indicating their agreement to the production of visual material. Film crews and photographers are always accompanied by the Communications department. Rules have been drawn up for the presence of media on location.

4.2. Privacy and information security

1. The Contractor is expected to handle personal data consciously and must therefore conform to the Princess Máxima Center's privacy policy and information security policy. This policy will be provided to the Contractor upon request.
2. The Contractor must comply with the clean desk policy. This means that every workplace must always be left tidy, so that no documents containing (personal) data are left lying around.
3. The Contractor will prevent unauthorized persons from gaining access to various departments and hence also to (confidential) documents or data the Contractor works with. It is prohibited to provide login details to others.
4. Confidential information such as patient data is not to be taken home. In very exceptional cases, the Chief Information Security Officer (CISO) may grant permission for this. If permission is obtained to take this data home, this is done via a secure/encrypted USB stick or laptop of the Princess Máxima Center. It is prohibited to take (patient) data home on your own USB stick or any other form of data storage medium.

5. If confidential and sensitive data is exposed to the eye of unauthorized persons, the Contractor must immediately report this as a data breach to the IDT Service Desk and to the Client. In the event of any questions or uncertainties in this regard, the Contractor can contact the Client.
6. The Contractor must be alert to the sharing of organization-sensitive information that could cause damage to the Princess Máxima Center.

4.3. Delivery of goods

1. The goods receipt department, located on the logistics court, is open on working days from 8:00 to 16:30. Delivery outside these times is not possible except for express services, which may deliver outside these times to Reception/the security booth.
2. The packing note must clearly state the Princess Máxima Center's order information, so that the goods receipt department is able to handle the delivery. Deliveries cannot be accepted without a purchase order. This causes delays in the processing of payments for deliveries received.
3. Goods in dirty, wet or damaged transport packaging will not be accepted by the goods receipt department.
4. The logistics court is for loading and unloading only. All internal transport and all external transport movements on the logistics court take place under the binding direction of logistics staff. This also applies to the blocking of passages and parts of the site.
5. The logistics court can only be reached with a company car without a trailer or other combinations as described in Chapter 5 "Regeling voertuigen 5.18.11-5.18.18" of the RDW and Chapter 10 Parking of these House Rules.

4.4. External visitors

1. External parties only visiting the Princess Máxima Center must park at the P+R of the Utrecht Science Park at their own expense and risk. See also Chapter 10 Parking of these House Rules.
2. Third parties visiting the Princess Máxima Center must be registered in advance at Reception via TOPdesk by the person acting as the host on behalf of the Princess Máxima Center.
3. Third parties should report to Reception prior to the appointment. Reception informs the host by phone to come and collect the visitor. The day card must be worn visibly by the visitor. An access authorization is linked to the access card, which may only be used for visitors.
4. Third parties are not supposed to move around the Princess Máxima Center unaccompanied. Movements should be limited to what is strictly necessary and any form of disruption to care and patients should be avoided at all times.
5. At the end of the visit, the day card must be returned to Reception before departure.

5. Safety

5.1. Safety and nuisance

1. The Contractor's staff members must be competent and in possession of the necessary certificates (e.g. VCA or NEN3140) appropriate to the work to be carried out.
2. Before commencing maintenance or accommodation work, the Contractor must have undergone the Client's gate instruction. The gate instruction can be sent in advance upon request.
3. Each Contractor is obliged to make the necessary personal protective equipment available to its staff members. The personal protective equipment provided is mandatory and must be used and maintained correctly.
4. Contractors are responsible for supervising the use of adequate personal protective equipment by their own staff.
5. All equipment used must be in good technical condition and comply with the applicable safety standards. The Client has the right to inspect and reject any devices in use.
6. In the event of dangerous situations, the Client has the right to halt or prohibit the work for a short or long period of time.
7. All tools and other equipment, including scaffolding, stairs or ladders, must be inspected and calibrated according to the applicable standards.
8. Tools and other equipment, including scaffolding, stairs or ladders, must not be left unattended and must not be accessible to patients, visitors and staff.
9. The Contractor must report unforeseen dangerous situations to the Client immediately. The Emergency Response & Environment Consultant is at all times entitled to stop the work in these situations.
10. All work carried out on the premises of the Princess Máxima Center must take account of the fact that patients may be extra sensitive to noise, odor, vibration, dust, light, etc. due to their condition. All work in Patient Areas must be coordinated in advance with healthcare staff.
11. If nuisance cannot be prevented, the Contractor must properly inform the personnel they deploy in advance of the measures to be taken. This will also be done in advance in consultation with the Client.
12. The Client is at all times authorized to terminate the work in situations where the safety or health of patients, staff members and/or visitors is or can be endangered. This also applies to nuisance that is more serious than previously agreed.
13. The Contractor will ensure that sufficient personnel are trained and have professional education and diplomas, including the VCA Safety, Health and Environment Checklist for Contractors insofar as relevant. The employment of trainees or staff members in training will take place under the supervision and responsibility of the Contractor and must not adversely affect the safety and quality of the work.
14. The Contractor must always comply with the statutory requirements and standards and any additional requirements stipulated in the assignments or contracts issued by the Client.

15. Upon completion of the work on the premises of the Princess Máxima Center, the work and/or storage area including the surroundings must be handed over "swept clean" and in its original condition. The Contractor must have this completion approved by the Client.
16. When working inside and outside the building, the work location must be inaccessible and sufficiently protected for patients, visitors and staff members of the Princess Máxima Center.
17. Nuisance to users of the Princess Máxima Center due to exhaust fumes from equipment, vehicles and/or the processing of volatile substances (both inside and outside the Princess Máxima Center building) must be prevented. If the use of these machines or substances cannot be avoided, measures will be taken in consultation with the Client to ensure that no vapors can enter the building.

5.2. In the building

1. In connection with patients' rest times, no work that could cause vibration and/or noise nuisance may be carried out on the care ward before 8:00 and after 18:00. The Contractor needs the Client's permission for any exceptions.
2. The Princess Máxima Center's Client must be contacted in advance in connection with work on exhaust systems such as air ducts in laboratories, laminar flow cupboards and fume cupboards, etc., in connection with any health risks.
3. The use of fire hose reels for the performance of work is not permitted, and it is not permitted to create a temporary water connection without the Client's permission.
4. Floor recesses must be properly closed during work and after the work has been completed.
5. Dust barriers and work area guards must be closed daily during work and after the work has been completed.
6. Emergency exits and escape routes must always be kept clear. The blocking of doors (both open and closed) by means of objects is prohibited.
7. It is prohibited to open ceiling boards of medical wards without prior consultation and permission of the department heads. Opening and closing ceilings in public areas, corridors and medical departments must always be done beforehand and in consultation with the Client. The ceilings must be closed at the end of each working day.
8. Clean gloves should be worn when removing or replacing ceiling boards.
9. When a major project work is completed, the ceiling must not be closed before the Princess Máxima Center's Client has given its approval.
10. Fire alarms, emergency lighting, emergency exit signs, etc. must be carefully reinstalled. Doors with card readers must remain closed.
11. Fire partitions must be maintained. A breach in a fire partition must take place in consultation with and at the discretion of the Client. If there is any doubt as to whether or not a fire partition is involved, the Client must always be informed.
12. It is not permitted to work alone in confined spaces (e.g. technical rooms, shafts, etc.) and when carrying out high-risk work.

5.3. On-site

1. The Road Traffic Act is in force on the premises of the Princess Máxima Center.
2. Use of heavy transport vehicles, cranes, etc. must be reported to the Client at least 72 hours in advance and the Client's instructions must be followed unconditionally.
3. Closing and/or blocking traffic routes, corridors, paths, entrances and exits, etc. – in any way whatsoever – is not permitted without the Client's permission.
4. All escape routes and access routes for ambulances and other emergency services must be kept clear at all times.
5. Openings and potholes or obstacles of any kind on the site and on traffic routes must be cordoned off using suitable material and provided with adequate lighting in darkness.
6. Fire hydrants, water and gas shut-off valves, high-voltage areas, etc. must be kept clear and easily accessible at all times.
7. Excavation work, work on cables, pipes and installations may only take place in consultation with the Client.
8. In the case of lifting activities, the Contractor must provide the Client with a lifting plan and/or a health and safety plan in advance.

6. Special working procedures

6.1. Premises at risk

1. Infection-sensitive areas, for example: laboratories, pharmacy, nursing departments, etc., may only be entered by authorized personnel. If work is required in or near these areas, the Client must be consulted first.
2. The Contractor must be aware that these areas may constitute a risk of contamination for their staff members, patients and visitors, and comply with the applicable hygiene measures in order to limit this risk.
3. Adjustment to behavioral and safety rules – such as wearing room-specific clothing and/or personal protective equipment – is mandatory in these areas. Special safety protocols are in place for this.
4. Special hygiene codes apply. The responsible staff member working in this area is at all times authorized to deny the Contractor access to areas to which such codes apply. In this case, the Contractor will immediately contact the Client.
5. Special measures must be taken when carrying out the work. Consult the Client before starting the work.

6.2. Operations with or near radiation sources

1. The handling of sources of ionizing radiation (encapsulated sources, open radioactive substances, X-ray machines, etc.) is prohibited, except with the Client's permission. They will contact the responsible person at the Princess Máxima Center.
2. Work in the vicinity of radiation sources (recognizable by the radioactivity symbol) is only permitted after written permission from the Client. They will contact the responsible person at the Princess Máxima Center.
3. The legal frameworks apply to working with radiation sources.
4. It is not permitted to use equipment that causes electromagnetic radiation (e.g. walkie-talkies) and could exert influence on equipment of the Princess Máxima Center.

6.3. Work on installations

1. No work may be carried out on installations, such as air-conditioning plants, without the Client's express permission.
2. The Contractor is not permitted to shut down installations (including operating materials such as electricity/water/gases/etc.) on its own initiative. The Contractor will contact the Client in advance for this purpose.
3. It is not permitted to start work on installation parts on a Friday – or on any day prior to a public holiday – that cannot be completed on the same day.

7. Fire, accident and near miss

7.1. In the event of fire

1. In the event of fire, the alarm must be raised immediately by pressing a manual fire alarm and/or by calling the emergency number: 25 555 (internal) or 088 97 25 555 (external).
2. In the event of a fire, the notifier must report the name and exact location/room number of the fire and also the nature (scope, circumstances, etc.) of the fire.
3. Emergency exits are indicated everywhere. The instructions of the fire department and/or emergency response organization must be complied with at all times.
4. Fire extinguishing equipment of the Princess Máxima Center is set up at fixed locations.
5. In the event of fire, the Contractor is obliged – after the fire alarm – to notify the Client as soon as possible.

7.2. Work constituting a fire hazard

1. By work constituting a fire hazard, the Client means work distributing heat, dust, smoke and/or vapor, such as welding, soldering, burning, drilling, tarring, grinding, machine sawing, planing, milling and working with chemical substances such as types of glue and/or solvents such as acetone, thinner, etc.
2. Before commencing the work, the Contractor is obliged, in consultation with the Client, to apply for a permit to work from the Engineering & Housing department.
3. It is prohibited to commence work without a permit to work. Failure to do so may have consequences for the progress of the Contractor's work. Upon receipt of the permit to work, the Contractor will receive the necessary instructions, which must be strictly followed.
4. A cover must be placed around the smoke alarms involving the release of dust, fumes or smoke. The Contractor will receive this after receiving the permit to work and must return this dust cover to the Engineering & Housing Department at the end of the workday.
5. Flammable materials must be removed from the work area. If this is not possible, they will be covered with a non-combustible or poorly heat-conducting material.
6. It is forbidden to work with or store gas cylinders in the building without the Client's permission.
7. Gas bottles (max. contents 10 liters) and/or ash collection units must be placed in a welding trolley and are only allowed after consultation with the Client.
8. The doors of the rooms/corridors in which work is carried out must be closed in order to prevent undesired dispersion of smoke and vapor and noise nuisance.
9. The maximum quantity of flammable liquids, adhesives and solvents required for the work, as well as the way in which they are used and the location where they are stored, are determined upon applying for the permit to work and in consultation with the head of emergency response.
10. Work involving contact with hazardous chemical substances must be carried out using suitable protective equipment.
11. A safety data sheet of the products that are used must be available at the workplace. The Contractor is obliged to inform its staff members of the risks and the protective measures to be taken.
12. The Contractor is obliged to ensure that dust, smoke, vapor and stench nuisance is prevented at the workplace and in the vicinity. If in doubt about the appropriate action: contact the Client.

7.3. Reporting accidents and near misses

1. Every accident resulting directly in physical injury or damage, irrespective of whether or not the accident involves any omission, must be reported immediately to the Client, verbally and/or in writing.
2. Accidents must be reported to security (088 97 25 555). An accident report form must be completed together with the security department.
3. Injuries, however minor, must be treated immediately due to the risk of infection and contamination.
4. In the event of any serious injury, please contact the Emergency Room of the UMC Utrecht. Call the emergency number if necessary: 25 555 (internal) or 088 97 25 555 (external).
5. The Contractor is always responsible for reporting any accidents to the Labor Inspectorate/police and the insurance company.

8. Environment

8.1. General rules

1. The environmental impact resulting from the work must be kept to a minimum. In doing so, the Contractor strives to carry out the work in such a way that:
 - a) by taking appropriate preventive measures, no environmentally harmful emissions and/or discharges are made into water, soil or air;
 - b) any residual and/or waste materials will be removed by the Contractor in accordance with the statutory rules/regulations of the Princess Máxima Center, unless otherwise stipulated in the agreement;
 - c) the generation of waste is prevented wherever possible;
 - d) unnecessary consumption of energy and water and other materials during the work is avoided;
 - e) where possible, sustainable materials are used and components are reused.
2. Work for which a substantial environmental impact is foreseeable must be reported to the Client and to the Emergency Response & Environment Consultant in advance in order to examine how this impact can be kept to a minimum.
3. The Contractor carrying out work for the Princess Máxima Center is obliged to inform all staff members under its responsibility of the agreed environmental regulations and to ensure compliance with them.
4. In the event of an environmental incident, Emergency Response and the Client must be informed immediately.
5. The party causing the pollution must draw up an inventory of the nature, extent and magnitude of the pollution as soon as possible. The party responsible must also draw up an action plan to eliminate the pollution. This action plan must be submitted to the Emergency Response & Environment Consultant and the client for approval. The costs involved, any temporary measures and the costs of cleaning will be borne by the party/Contractor causing the problem.

8.2. Wastewater

1. The Contractor is prohibited from discharging environmentally harmful and/or damaging substances (e.g. concrete drill water, cleaning agents, etc.) into the sewer or surface water.
2. In the case of work involving larger quantities of wastewater other than sanitary wastewater, the Contractor must report this to the Client in advance. The Emergency Response & Environment Consultant will assess the extent to which formal permission from government agencies is required for the discharge of this wastewater.

8.3. Soil

1. The Contractor is not permitted to introduce (liquid) substances into the soil. Any spilled (liquid) material must be cleaned up immediately. Suitable tools and materials must be available for this purpose (e.g. absorption material).
2. It is prohibited to store or transfer flammable substances (on the basis of the Chemical Substances Act) on the premises of the Princess Máxima Center. If this is nevertheless necessary for the operational management, an impermeable transshipment site will be set up in consultation with the Client.
3. The Contractor will be held liable for any soil remediation in the event of contamination.
4. In the event of removal of soil, the Contractor must provide the Client with a dumping certificate for all (contaminated) soil removed.

8.4. Materials/products to be used

1. Parties carrying out work for the Princess Máxima Center are not permitted to supply, store, process or otherwise use asbestos or materials containing asbestos.
2. Parties carrying out activities at the Princess Máxima Center are prohibited from using products that are on the lists of chemical substances, carcinogenic substances or teratogenic substances. It is also prohibited to use suspect substances and materials containing CFCs.
3. No hardwood must be used.

8.5. Storage of materials/products

1. Storage of equipment, tools, materials and goods must be kept to a minimum, and is permitted only in the places designated by the Client inside and outside the Princess Máxima Center building. The Contractor may store materials and equipment at a location specified by the Client only with the latter's permission.
2. The storage of goods/materials/tools near or on walkways, corridors, lift plazas, under stairs, self-closing doors, escape routes, fire extinguishers or fire hose reels is prohibited.
3. The storage of goods, materials, tools, waste, etc. in or on the technical layers/shafts is not permitted, unless permission has been granted by the Client.
4. The storage of hazardous substances (solid and liquid) must comply with the requirements of the Publication of Packaged Substances of the Publication Series on Hazardous Substances and the internal guidelines of the Princess Máxima Center.
5. The storage of goods/materials/tools inside and outside the building of the Princess Máxima Center takes place entirely at the risk of the Contractor and any damage cannot be recovered from the Princess Máxima Center.
6. Goods/materials/tools in places not designated and/or agreed upon will be removed without notice at the expense of the Contractor as being the property of the Princess Máxima Center.

9. Transport and removal of goods, materials and waste

1. Internal and external transports for the primary hospital processes always have priority.
2. The supply and removal of goods, materials, tools and waste may not cause any hindrance such as noise nuisance to patients, visitors and staff members without the prior permission of the Client.
3. Waste in the form of batteries, electrical equipment, chemical substances such as glues, sealants, paints, etc. must be removed by the Contractor at the end of the work.
4. The supply and removal of goods, materials, tools and waste may not cause any hindrance to patients, visitors, staff members, damage and/or breakdown of processes or equipment.
5. Damage caused by transport, supply and removal of goods, materials and waste must always be reported immediately to the Client and must be repaired as quickly as possible at the Contractor's expense.
6. The Contractor's means of transport must be fitted with wheels that cannot damage the Client's interior floors. The Contractor's name must be clearly visible on the means of transport.
7. If the correct means of transport cannot be provided and internal transport must take place, a suitable solution must be sought with the Client, by covering floors or using other equipment.
8. The quantity of goods, materials, tools and waste must be kept to a minimum by the Contractor. The waste/packaging material resulting from work carried out must be disposed of by the Contractor.
9. For vertical internal transport, the dimensions of the existing lifts must be taken into account.

Care lift:

Length = 2,634 mm

Door width= 1,300 mm

Height= 2,231 mm

Research lift:

Length = 2,300 mm

Door width = 1,200 mm

Height = 2,240 mm

10. Parking

1. The parking garage of the Princess Máxima Center is primarily intended for parents and children. Contractors park at their own expense at the P+R of the Utrecht Science Park. They can reach the Princess Máxima Center on foot or by public transport (by bus or tram one stop away). Contractors arriving with a delivery van containing parts, equipment and supplies relevant to their work can load and unload their goods at the logistics court and then park at the P+R. Contractors who need to have their delivery van with supplies nearby (for example, in the event of a breakdown for which it is not yet clear which parts are required) can obtain permission from the Client to park at the Máxima Center's parking garage or on the logistics court. Parking fees are always payable by the Contractor.
2. The parking garage of the Princess Máxima Center has a maximum height of 210 cm.
3. Parking in the vicinity of rescue vehicle stands, fire hydrants and other intended rescue equipment and in the vicinity of high-voltage areas is prohibited.
4. Driveways and passages should always be left clear.
5. Parking on the loading/unloading platform and in front of the logistics court is prohibited.
6. The logistics court can only be reached with a company car without a trailer and other combinations as described in Chapter 5 "Regeling voertuigen 5.18.11-5.18.18" of the RDW.
 - a. Length 12 meters, width 2.55 meters
 - b. Height 4 meters, width of conditioned transport 2.6 meters



- c. GVW < 3.500 kg
- d. A. Front overhang 1 meter from the front
- e. B. Rear overhang 1 meter from rear
- f. GVW > 3.500 kg
- g. C. Front overhang 4.3 meters over the center of the front axle
- h. D. Rear overhang 0.5 x vehicle length max. 5 meters to center of rear axle
7. When parking (for example for loading and unloading), other traffic must not be hindered, especially not the fire and ambulance services.
8. Deviation from these rules may only be permitted in consultation with the Client.
9. Violation of the parking rules is at your own risk and may result in the driver/owner of the vehicle being charged a fee.

11. Important telephone numbers

Disasters (accidents, incidents, etc.)	088 97 25 555
Fire	Press the hand fire alarm and call 088 97 25 555
CPR	088 75 77 777
Aggression and violence incident or unsafe situations	088 97 25 555
Notification of data breach	Via Service Desk 088 97 26 262, option 2 (IDT department)
Faults in Technology/Medical Technology	Via Service Desk 088 97 26 262, option 1 (Facility Services)
Medical gases	Via Service Desk 088 97 26 262, option 1 (Facility Services)
Engineering & Housing	Via Service Desk 088 97 26 262, option 1 (Facility Services)